

ORDINANCE NO. 3904

AN ORDINANCE OF THE CITY OF EDMONDS,
WASHINGTON, RELATING TO THE BUDGET FOR
FISCAL YEAR COMMENCING JANUARY 1, 2013
AND FIXING A TIME WHEN THE SAME SHALL
BECOME EFFECTIVE.

WHEREAS, on or before the first business day in the third month prior to the beginning of the fiscal year of 2013, the Finance Director submitted to the Mayor the estimates of revenues and expenditures for the next fiscal year as required by law; and,

WHEREAS, the Mayor reviewed the estimates and made such revisions and/or additions as deemed advisable and prior to sixty days before January 1, 2013, filed the said revised preliminary budget with the City Clerk together with a budget message, as recommendation for the final budget, and

WHEREAS, the City Clerk provided sufficient copies of such preliminary budget and budget message to meet the reasonable demands of taxpayers therefore and published and posted notice of filing and the availability of said preliminary budget together with the date of a public hearing for the purpose of fixing a final budget, all as required by the law, and

WHEREAS, the City Council scheduled hearings on the preliminary budget for the purpose of providing information regarding estimates and programs, and

WHEREAS, the City Council did meet on November 5, 2012 which was on or before the first Monday of the month next preceding the beginning of the ensuing fiscal year, for the purpose of fixing a final budget at which hearing all taxpayers were heard who appeared for or against any part of said budget, and

WHEREAS, following the conclusion of said hearing the City Council made such adoptions and changes as it deemed necessary and proper, NOW, THEREFORE;

THE CITY COUNCIL OF THE CITY OF EDMONDS, WASHINGTON, DO ORDAIN
AS FOLLOWS:

Section 1. Attached hereto and identified as Exhibit A, in summary form, are the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined, and by this reference said Exhibit A is incorporated herein as if set forth in full and the same is hereby adopted in full. The Finance Director is authorized to include year-end cash balances in the final budget document as determined at the close of the fiscal year.

Section 2. A complete copy of the final budget for 2013, as adopted, together with a copy of this adopting ordinance shall be transmitted by the City Clerk to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 3. This ordinance is a legislative act delegated by statute to the City Council of the City of Edmonds, is not subject to referendum and shall take effect January 1, 2013.

APPROVED:


MAYOR, DAVID O. EARLING

ATTEST/AUTHENTICATE:


CITY CLERK, SANDRA S. CHASE

APPROVED AS TO FORM
OFFICE OF THE CITY ATTORNEY:

BY 
CITY ATTORNEY

FILED WITH THE CITY CLERK:	12-07-2012
PASSED BY THE CITY COUNCIL:	12-11-2012
PUBLISHED:	12-16-2012
EFFECTIVE DATE:	01-01-2013
ORDINANCE NO. 3904	

SUMMARY OF ORDINANCE NO. 3904

of the City of Edmonds, Washington

On the 11th day of December, 2012, the City Council of the City of Edmonds, passed Ordinance No. 3904. A summary of the content of said ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, RELATING TO THE BUDGET FOR FISCAL YEAR COMMENCING JANUARY 1, 2013 AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.

The full text of this Ordinance will be mailed upon request.

DATED this 12th day of December, 2012.


CITY CLERK, SANDRA S. CHASE

EXHIBIT "A" 2013 BUDGET SUMMARY BY FUND

Fund			REVENUE	EXPENDITURES	DIFFERENCE (REV - EXP)*
General Fund	001	GENERAL FUND	\$ 32,846,292	\$ 32,836,495	\$ 9,797
	009	LEOFF-MEDICAL INS. RESERVE SUBFUND	600,350	619,400	(19,050)
	011	RISK MANAGEMENT RESERVE SUBFUND	418,200	661,000	(242,800)
	012	CONTINGENCY RESERVE SUBFUND	123,223	-	123,223
	016	BUILDING MAINTENANCE SUBFUND	56,900	35,000	21,900
	Total General Fund		34,044,965	34,151,895	(106,930)
Special Revenue Funds	104	DRUG ENFORCEMENT FUND	20,175	80,033	(59,858)
	111	STREET FUND	1,406,800	1,557,715	(150,915)
	112	COMBINED STREET CONST/IMPROVE	6,223,755	6,304,984	(81,229)
	117	MUNICIPAL ARTS ACQUIS. FUND	59,891	130,600	(70,709)
	118	MEMORIAL STREET TREE	27	-	27
	120	HOTEL/MOTEL TAX REVENUE FUND	52,870	68,500	(15,630)
	121	EMPLOYEE PARKING PERMIT FUND	18,120	26,726	(8,606)
	122	YOUTH SCHOLARSHIP FUND	2,025	4,000	(1,975)
	123	TOURISM PROMOTIONAL FUND/ARTS	19,000	19,000	-
	125	PARK ACQ/IMPROVEMENT	650,600	964,000	(313,400)
	126	SPECIAL CAPITAL FUND	650,600	662,105	(11,505)
	127	GIFTS CATALOG FUND	20,483	20,020	463
	129	SPECIAL PROJECTS FUND	14,700	14,700	-
	130	CEMETERY MAINTENANCE/IMPROV	119,950	152,761	(32,811)
	132	PARKS CONSTRUCTION	1,869,500	1,887,500	(18,000)
	136	PARKS TRUST FUND	228	-	228
	137	CEMETERY MAINTENANCE TRUST FD	14,600	-	14,600
	138	SISTER CITY COMMISSION	3,517	4,600	(1,083)
	139	TRANSPORTATION BENEFIT DISTRICT	645,000	645,000	-
	Total Special Revenue Funds		11,791,841	12,542,244	(750,403)
Debt Service Funds	211	LID FUND CONTROL	22,130	22,130	-
	213	LID GUARANTY FUND	22,230	-	22,230
	234	LTGO BOND DEBT SERVICE FUND	414,500	388,671	25,829
	Total Debt Service Funds		458,860	410,801	48,059
Enterprise Funds	421	WATER UTILITY FUND	10,625,680	9,195,130	1,430,550
	422	STORM UTILITY FUND	3,486,716	4,471,135	(984,419)
	423	SEWER/WWTP UTILITY FUND	11,020,123	16,854,966	(5,834,843)
	Total Enterprise Funds		25,132,519	30,521,231	(5,388,712)
Internal Service Funds					
	511	EQUIPMENT RENTAL FUND	1,361,972	1,042,840	319,132
Fiduciary Funds					
	617	FIREMEN'S PENSION FUND	45,400	108,790	(63,390)
Totals			\$ 72,835,557	\$ 78,777,801	\$ (5,942,244)

* Amount represents a contribution to or (use of) fund balance.

EXHIBIT "B" 2013 BUDGET RECONCILIATION BY FUND

Fund			REVENUE	CORRECTIONS, ADJUSTMENTS DECISION PKGS	REVISED REVENUE BUDGET	EXPENDITURES	CORRECTIONS, ADJUSTMENTS DECISION PKGS	REVISED EXPENDITURES BUDGET	DIFFERENCE (REV - EXP)*
General Fund	001	GENERAL FUND	\$ 32,869,792	\$ (23,500)	\$ 32,846,292	\$ 32,869,792	\$ (33,297)	\$ 32,836,495	\$ 9,797
	009	LEOFF-MEDICAL INS. RESERVE SUBFUND	600,350		600,350	619,400		619,400	(19,050)
	011	RISK MANAGEMENT RESERVE SUBFUND	418,200		418,200	661,000		661,000	(242,800)
	012	CONTINGENCY RESERVE SUBFUND	123,223		123,223	-		-	123,223
	016	BUILDING MAINTENANCE SUBFUND	56,900	-	56,900	35,000		35,000	21,900
	Total General Fund		34,068,465	(23,500)	34,044,965	34,185,192	(33,297)	34,151,895	(106,930)
Special Revenue Funds	104	DRUG ENFORCEMENT FUND	20,175		20,175	80,033		80,033	(59,858)
	111	STREET FUND	1,406,800		1,406,800	1,558,082	(367)	1,557,715	(150,915)
	112	COMBINED STREET CONST/IMPROVE	6,223,755		6,223,755	6,254,984	50,000	6,304,984	(81,229)
	117	MUNICIPAL ARTS ACQUIS. FUND	59,891		59,891	130,600	-	130,600	(70,709)
	118	MEMORIAL STREET TREE	27		27	-		-	27
	120	HOTEL/MOTEL TAX REVENUE FUND	70,120	(17,250)	52,870	68,500		68,500	(15,630)
	121	EMPLOYEE PARKING PERMIT FUND	18,120		18,120	26,726		26,726	(8,606)
	122	YOUTH SCHOLARSHIP FUND	2,025		2,025	4,000		4,000	(1,975)
	123	TOURISM PROMOTIONAL FUND/ARTS	19,000		19,000	19,000		19,000	-
	125	PARK ACQ/IMPROVEMENT	650,600		650,600	964,000		964,000	(313,400)
	126	SPECIAL CAPITAL FUND	650,600		650,600	677,382	(15,277)	662,105	(11,505)
	127	GIFTS CATALOG FUND	20,483		20,483	20,020		20,020	463
	129	SPECIAL PROJECTS FUND	14,700		14,700	14,700		14,700	-
	130	CEMETERY MAINTENANCE/IMPROV	119,950		119,950	152,761		152,761	(32,811)
	132	PARKS CONSTRUCTION	1,869,500		1,869,500	1,887,500		1,887,500	(18,000)
	136	PARKS TRUST FUND	228		228	-		-	228
	137	CEMETERY MAINTENANCE TRUST FD	14,600		14,600	-		-	14,600
	138	SISTER CITY COMMISSION	3,517		3,517	4,600		4,600	(1,083)
	139	TRANSPORTATION BENEFIT DISTRICT	645,000		645,000	645,000		645,000	-
	Total Special Revenue Funds		11,809,091	(17,250)	11,791,841	12,507,888	34,356	12,542,244	(750,403)
Debt Service Funds	211	LID FUND CONTROL	22,130		22,130	22,130		22,130	-
	213	LID GUARANTY FUND	22,230		22,230	-		-	22,230
	234	LTGO BOND DEBT SERVICE FUND	414,500		414,500	414,500	(25,829)	388,671	25,829
	Total Debt Service Funds		458,860	-	458,860	436,630	(25,829)	410,801	48,059
Enterprise Funds	421	WATER UTILITY FUND	6,125,680	4,500,000	10,625,680	9,164,888	30,242	9,195,130	1,430,550
	422	STORM UTILITY FUND	3,486,716		3,486,716	4,439,175	31,960	4,471,135	(984,419)
	423	SEWER/WWTP UTILITY FUND	9,020,123	2,000,000	11,020,123	16,822,996	31,970	16,854,966	(5,834,843)
	Total Enterprise Funds		18,632,519	6,500,000	25,132,519	30,427,059	94,172	30,521,231	(5,388,712)
Internal Service Funds	511	EQUIPMENT RENTAL FUND	1,361,972	-	1,361,972	1,042,840		1,042,840	319,132
Fiduciary Funds	617	FIREMEN'S PENSION FUND	95,400	(50,000)	45,400	108,790		108,790	(63,390)
Totals			\$ 66,426,307	\$ 6,409,250	\$ 72,835,557	\$ 78,708,399	\$ 69,402	\$ 78,777,801	\$ (5,942,244)

* Amount represents a contribution to or (use of) fund balance.

Attachment C: Approved Changes to the 2013 Proposed Budget

Budget Changes (General Fund Only)		2013	2014	2015	2016	2017
	Proposed Change	Approved Amendment	Outlook	Outlook	Outlook	Outlook
Surplus/(Deficit) from Strategic Outlook (pg. 21)		(0)	75,863	(504,003)	(1,090,436)	(1,430,097)
Increases/(Decreases) in General Fund Revenue:						
Decrease in sewer utility taxes	(23,500)	(23,500)	(23,500)	(23,500)	(23,500)	(23,500)
Subtotal:	(23,500)	(23,500)	(23,500)	(23,500)	(23,500)	(23,500)
Increases/(Decreases) in General Fund Expenditures:						
Corrections:						
Additional bond refinance savings (GF portion)	(7,517)	(7,517)	(7,517)	(7,517)	(7,517)	(7,517)
Decrease contribution to ECA (pg. 69)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
Corrections to Parks budget (pg. 109 & 115)	(51,370)	(51,370)	(51,370)	(51,370)	(51,370)	(51,370)
Increase in Prosecutor costs (pg. 58)	4,200	4,200	4,200	4,200	4,200	4,200
Decision Packages (pg. 43):						
Diverse fiber route to Hwy 99 (City Park to Cemetery)	60,000	60,000				
Fiber optic customer development	40,000	40,000				
PROS Plan (fund at either \$100K or \$125K)	125,000	62,500	62,500			
Council amendments:						
Fiber business plan	35,000	35,000				
Video annotation of Council meetings (Phase I)	27,000	27,000	10,095	10,095	10,095	10,095
Video annotation of Council meetings (Phase II)	22,000	22,000				
Reduce Police overtime (range of \$20K to \$70K)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Reduce overtime in Council budget (\$5,287 to \$5,687 in savings) (pg. 49)	(5,287)	(4,687)	(4,687)	(4,687)	(4,687)	(4,687)
Reduce overall training/travel in PD budget (pg. 72)	(30,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Consider skipping 2013 transfer to Firemen's Pension Fund (617) (pg. 180)	(50,000)	(50,000)				
Provide funding for Code re-write (\$75K for 2013 and \$75K for 2014) (pg. 99)	150,000	75,000	75,000			
Restore Planning Board minute taking cut (range of \$3,500 to \$5,000) (pg. 99)	3,500	3,500	3,500	3,500	3,500	3,500
Reduce GF contribution to LEOFF Insurance Reserve Fund (pg. 69)	(300,000)	(250,000)				
Restore Council travel budget to \$2,500 (pg. 49)	1,500	1,500	1,500	1,500	1,500	1,500
Reduce supplies budget in PD Records Management division (pg. 76)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)
Reduce uniform budget in Parks Maint to 2012 Estimate (pg. 117)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Restore 0.2 FTE reduction in Public Works Admin (pg. 123)	12,377	12,377	12,377	12,377	12,377	12,377
Fund SR104 Transportation Study from General Fund (pg. 69)	150,000	50,000				
Subtotal:	(232,453)	(33,297)	42,798	(94,702)	(94,702)	(94,702)
Revised Surplus/(Deficit) - General Fund Only	208,953	9,797	9,565	(432,801)	(1,019,234)	(1,358,895)
Budget Changes (Other Funds)						
Corrections:						
Additional bond refinance savings (non-GF portion)	(43,191)	(43,191)	(43,191)	(43,191)	(43,191)	(43,191)
Reduce hotel/motel tax in fund 120 by the amount going to fund 123 (pg. 144)	(17,250)	(17,250)				
Water fund bond proceeds of \$4.5M in 2013 (vs. \$5.3M in 2012) (pg. 169)	4,500,000	4,500,000				
Sewer/WWTP bond proceeds of \$2.0M in 2013 (vs. \$3.9M in 2012) (pg. 174)	2,000,000	2,000,000				
Decision Packages (pg. 43):						
Engineering FTE	95,890	95,890	95,890	95,890	95,890	95,890
Council amendments:						
Consider skipping 2013 transfer to Firemen's Pension Fund (617) (pg. 180)	(50,000)	(50,000)				
SR104 transportation study (pg. 139)	150,000	50,000				
Total Budget Changes (Other Funds)	6,264,449	6,535,449	52,699	52,699	52,699	52,699

Affidavit of Publication

STATE OF WASHINGTON,
COUNTY OF SNOHOMISH

} S.S.

SUMMARY OF ORDINANCE NO. 3904
of the City of Edmonds, Washington
On the 11th day of December, 2012, the City Council of the City of Edmonds, passed Ordinance No. 3904. A summary of the content of said ordinance, consisting of the title, provides as follows:
AN ORDINANCE OF THE CITY OF EDMONDS, WASHINGTON, RELATING TO THE BUDGET FOR FISCAL YEAR COMMENCING JANUARY 1, 2013 AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.
The full text of this Ordinance will be mailed upon request.
DATED this 12th day of December, 2012.
CITY CLERK, SANDRA S. CHASE
Published: December 16, 2012.

The undersigned, being first duly sworn on oath deposes and says that she is Principal Clerk of THE HERALD, a daily newspaper printed and published in the City of Everett, County of Snohomish, and State of Washington; that said newspaper is a newspaper of general circulation in said County and State; that said newspaper has been approved as a legal newspaper by order of the Superior Court of Snohomish County and that the notice

Summary of Ordinance No. 3904

a printed copy of which is hereunto attached, was published in said newspaper proper and not in supplement form, in the regular and entire edition of said paper on the following days and times, namely:

December 16, 2012

and that said newspaper was regularly distributed to its subscribers during all of said period,

Karen E. Zeman

Principal Clerk

Subscribed and sworn to before me this

17th

day of December, 2012

Diana J. Hendrix

Notary Public in and for the State of Washington, residing at Everett, Snohomish County.